COMMUNICATION PATHWAYS

6 STEP PROCESS OF COMMUNICATION

	ACADEMIC CONCERNS	PASTORAL CONCERNS	SUBJECT CHANGES
1	Has the student talked to the teacher about their concerns?	Has the student's Care Group Teacher been notified of the concern?	Has the student had a conversation with a Parent/Caregiver?
2	Has a parent/caregiver contacted the teacher about their child's concerns?	Has the student's Year Level Coordinator been notified of the concern?	Has the student had a conversation with the relevant Teacher(s).
3	Has the student contacted the Faculty Coordinator about their concerns?	Has the student been referred by the Care Group teacher or Year Level Coordinator to the Wellbeing team about their concerns?	Has the student had a conversation with the Faculty Coordinator?
4	Has a parent/caregiver contacted the Faculty Coordinator about their child's concerns?	Has the Student Development team been notified of the concern?	The Faculty Coordinator may make a change in consultation with the Assistant Principal Teaching & Learning.
5	Has the student or parent/caregiver spoken to the Assistant Principal Teaching & Learning about their concerns?	The Student Development team will bring the concerns to the Assistant Principal Student Development.	The Assistant Principal Teaching & Learning may make a change or consult with the Campus Principal.
6	Assistant Principal Teaching & Learning will bring the concerns to the Campus Principal	The Assistant Principal Student Development will bring the concerns to the attention of the Campus Principal	Campus Principal may make a change in consultation with the Assistant Principal Curriculum or SACE Coordinator.