

**OPTIONAL**

**PLEASE COMPLETE AND RETURN TO THE SCHOOL AS SOON AS POSSIBLE**

# Music Instrumental Tuition Agreement

Please complete a separate form for each child and each instrument requiring tuition during the 2024 school year. Additional forms can be accessed via the website.

## 1. INSTRUMENT PREFERENCE

Student Name: \_\_\_\_\_

Year Level: \_\_\_\_\_

Please select the preferred instrument by ticking ONE box below:

- |                                    |   |   |
|------------------------------------|---|---|
| <input type="checkbox"/> Flute     | <input type="checkbox"/> Violin / Viola     | <input type="checkbox"/> Trumpet                    |
| <input type="checkbox"/> Clarinet  | <input type="checkbox"/> Cello              | <input type="checkbox"/> Trombone                   |
| <input type="checkbox"/> Oboe      | <input type="checkbox"/> Double Bass        | <input type="checkbox"/> Electric / Acoustic Guitar |
| <input type="checkbox"/> Saxophone | <input type="checkbox"/> Piano / Keyboard   | <input type="checkbox"/> Electric Bass Guitar       |
| <input type="checkbox"/> Voice     | <input type="checkbox"/> Drums / Percussion |   |

Please list a secondary instrument choice should your first preference be unavailable:

## 2. INSTRUMENT HIRE

If you do not have access to your own instrument, hire can be arranged at reasonable prices, privately or through the school. Information and the Hire Form can be accessed from the website.

Please indicate if you require a hired instrument

Yes  No

### PLEASE NOTE:

- **Preferences:** Our best efforts will be made to offer students their first preference, depending on tutor availability and student numbers.
- **Previous experience:** If your child has been learning an instrument prior to this year, either through the TCC program or elsewhere, and would like to continue with that instrument simply place a tick next to that instrument and outline their previous experiences below:

### 3. TUITION AGREEMENT: TERMS & CONDITIONS

1. This agreement will rollover from term to term and must be renewed for each new academic year.
2. Lessons are one half-hour lesson per week.
3. Instrumental Teachers will contact you directly with details of their respective fees and payment thereof. Generally, the fees are between \$30-\$40 per half hour lesson and determined by level of experience and expertise.
4. Separated Families - please note, the parent who signs the contract is the parent who will be responsible for payment of the lessons.
5. Failure to make payment by the due date may result in the suspension of lessons until payment is received and a place in the Instrumental Tuition Program is not guaranteed after suspension.
6. ABSENCES & LESSON CHANGES:
  - If a student is to be absent from their lesson for reasons beyond their control (incl. sickness, emergencies, etc.) it is the responsibility of the parent/guardian/student to contact the **Music Admin AND the Instrumental Tutor** by **no later than 7.30am on the lesson day** via a phone call or SMS. **NB** – the Instrumental Tutor is under no obligation to reschedule the lesson or refund lesson fees if notification is received after this time.
  - If a student is to be absent or requires a lesson time change for other reasons (incl. appointments, tests, excursions, etc.) it is the responsibility of the parent/guardian/student to contact the **Music Admin AND the Instrumental Tutor** by **no less than 24 hours prior to their lesson time** via email. **NB** – the Instrumental Tutor is under no obligation to reschedule the lesson or refund lesson fees if notification is received after this time.
7. A maximum of 2 lesson credits per term will be made available for missed lessons. These will not accumulate from one term to the next.
8. If the student forgets their instrument, the lesson may be rescheduled at the *discretion of the Instrumental Tutor*. **NB** – the Instrumental Tutor is under obligation to reschedule or refund lessons in this circumstance.
9. If the Instrumental Tutor is absent, students will be notified immediately. It is the *responsibility of the Instrumental Tutor* to either reschedule the lessons or credit them onto the next term's account.
10. Instrumental Reports will be issued at the end of Term 2 and Term 4 to provide a progress report on the students' achievements.

**DISCONTINUING LESSONS – To discontinue lessons, notice must be given, in writing, the Instrumental Music Coordinator by Friday Week 8 of each term for the following term. No refund for unused lessons will be given for withdrawal from lessons *prior to Week 8 of any given term*.**

If you have any questions about your child's enrolment in Music, please email [music.me@tcc.sa.edu.au](mailto:music.me@tcc.sa.edu.au) or phone the front office on 8405 0900.

### 4. SIGNED INSTRUMENTAL AGREEMENT

Student name: \_\_\_\_\_ Age: \_\_\_\_\_ Year level in 2024: \_\_\_\_\_

Instrument: \_\_\_\_\_

**We agree to the above terms and conditions associated with the instrumental tuition being offered to the child nominated on this form.**

Parent / Guardian name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Mobile: \_\_\_\_\_

Parent / Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instrumental Tutor signature: \_\_\_\_\_ Date: \_\_\_\_\_