

# ONLINE LEARNING

Temple Christian College

## IMPORTANT INFORMATION FOR PARENTS

### The shift to Online Learning - An overview

From the beginning of Term 2 2020, Temple Christian College will continue with its Online Learning program for all subjects and all year levels. This will enable us to continue to provide the best possible learning opportunities for all students working from home due to the current pandemic crisis as well as those students who still need to attend the school facilities.

Students will engage with the Online Learning model primarily through SEQTA, and will be enhanced by additional technologies as deemed suitable by each classroom teacher.

Whilst it is not possible to completely replicate all of the classroom dynamics and interactions in an online environment; we remain confident that meaningful teaching and learning interactions will be facilitated using online tools.

### The Online Learning Timetable – Monday to Friday

The traditional school timetable has been modified to better facilitate the Online Learning model. The timetable featured below will apply to all students working either from home or from within the school premises from Tuesday 31<sup>st</sup> March and will remain active until further notice.

	Start time	Finish time
Care Group	8.45 am	9.00 am
Lesson 1, 2 and 3	9.00 am	10.30 am
Recess	10.30 am	11.30 am
Lesson 4, 5 & 6	11.30 am	1.00 pm
Lunch	1.00 pm	2.00 pm
Lesson 7 & 8	2.00 pm	3.00 pm

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## An important change to Student Absentee Notifications

### Student learning from home

- ✓ Since the transition to the Online Learning model, no daily school notification is required if a student will be participating in the Online Learning model from home.
- ✓ **Students will log their daily attendance in a SEQTA forum for each class.** Students actively participating in learning from home will be considered as 'present' in the Online Learning environment.

### Students learning from school

- ✓ Should a student choose to engage with the Online Learning model from within the school, it is important that a **parent notify the Student Services Office (SSO) by 8am each day that the student will be physically present at school.** This will need to take place each and every day that the student attends the school campus to enable our administration team to account for all attendances.

## An outline of the specific Online Learning procedures & expectations

The information presented below outlines a number of expectations for students, parents and teachers required to support the Online Learning model.

### Teacher Responsibilities:

- ✓ Care Group teachers will mark the roll via their Care Group SEQTA forum.
- ✓ Teachers will upload all learning resources and instructions to SEQTA for each class prior to the commencement of the lesson.
- ✓ Teachers will be available during Online Learning timetabled lessons, to answer questions, provide feedback, and engage with students through SEQTA forums, or other online platforms, (i.e. OneNote, Zoom, email). Instructions for lesson format will be provided through SEQTA.

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## Parent Responsibilities:

It's important that you set an appropriate structure around learning expectations to support the Online Learning program:

- ✓ Ensure your children have a suitable place to engage in online learning. Ideally, this will be a quiet area free from distractions with a desk or table provided, preferably not in a private space such as a bedroom.
- ✓ Check in with your child regularly to ensure they are on task.
- ✓ Encourage healthy eating habits, regular exercise breaks and time away from screens, especially during scheduled breaks.
- ✓ Start the day with a conversation with your child about what they hope to achieve during the day.
- ✓ At the end of each day have a conversation with your child about their learning progress throughout the day.
- ✓ Keep normal bedtime routines for your children and discourage the use of technology in the bedroom.
- ✓ There is flexibility through the SACE assessment process. Any changes to Stage 1 & 2 assessment tasks will be communicated through SEQTA assessments. Details will be available for parents through SEQTA Engage.

## Student Responsibilities:

- ✓ All students are required to check in to their Care Group SEQTA forum as per the Online Learning Timetable. This will provide a record of student engagement in learning.
- ✓ Students will check SEQTA to obtain daily instructions for each lesson, and log their attendance in a SEQTA forum for each class. Students actively participating in learning from home will be considered as 'present' in the Online Learning environment.
- ✓ Students are expected to communicate proactively and respectfully with their teachers via SEQTA or other agreed platforms.

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## Student Responsibilities continued:

- ✓ Collaborative online video presentations, (e.g. Zoom), facilitated by the teacher, must be engaged in a public space in the home, i.e. not a bedroom.
- ✓ Students are required to wear school uniform (formal or PE) for all video connections.
- ✓ Students are expected to abide by the academic and behaviour guidelines as outlined in the student planner.
- ✓ There is flexibility through the SACE assessment process. Any changes to Stage 1 & 2 assessment tasks will be communicated through SEQTA assessments. Details will be available for parents through SEQTA Learn.

## School Responsibilities – Regarding a forced school closure

- ✓ Temple Christian College will closely monitor changes to the current recommendations outlined by the Government, in relation to the complete physical closure and reopening of schools.
- ✓ The Temple Christian College Leadership Team will ensure parents are informed as soon as possible, of a site closure, reopening and the return to onsite facilities.
- ✓ If there is a school closure, then as directed and if allowed, the school will remain open to cater for children of essential service workers. A supervised study environment will be available for students to access the online learning program. This will be available also for families if there is limited internet access at home.
- ✓ Teachers will create a place under SEQTA assessments for students to upload work completed as per teacher instructions.
- ✓ ESOs (Education Support Officers) will continue to provide support for students on an Individual Learning Plans during their timetabled lessons.