



Temple Christian College

Pursuing excellence for the glory of God

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Bethany Campus
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I am He that Liveth

Collection of Information from Job Applicants

This collection notice is provided to all persons considering providing the school with personal information in the process of applying for employment.

- ✚ In applying for this position you will be providing the School with personal information. We can be contacted at the Central Administration Office :

Address: Suite 5, 2-4 Henley Beach Road MILE END SA 5031
Phone: 08 8405 0900
Email: jobs@templecc.sa.edu.au
- ✚ If you provide us with personal information, for example your name and address or information contained in your resume, we will collect the information to assess your application.
- ✚ You agree that, if your application is not successful, we may store this information for a period of 6 months.
- ✚ The School's Privacy Policy (available on the schools website at www.templecc.sa.edu.au under the employment tab) contains details of how you may complain about a breach of the Australian Privacy Principles or how you may seek access to, or correction of, your personal information that we hold about you if you are unsuccessful for the position. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
- ✚ We will not disclose this information to a third party without your consent.
- ✚ We are required to conduct a criminal record check, collect information regarding whether you are or have been the subject of an AVO (Apprehended Violence Order) or an Intervention Order and certain criminal offences under Child Protection laws.
- ✚ The School may store personal information in a secure off-site facility, which may mean that it resides on servers which are situated outside Australia.
- ✚ If you provide us with the personal information of others i.e. referees, we encourage you to inform them that you are disclosing that information to the School and why, so that they can access that information if they wish, that the School does not usually disclose the information to third parties and that we may store the information for 6 months.